



## Invitation to Bid HNS 20-5

**Documents included in Package:**

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

**Bid Walk & Bid Opening:**

Project Address: <b>1826 Ashley Rd</b>		<b>LEADS SAFE CHARLOTTE HEALTHY HOMES</b>	
Bid Walk: <b>7/25/19 at 10:00 am (THURSDAY)</b>			
Bid Opening: <b>8/1/19 at 2:00 pm (THURSDAY)</b>			
Client Name: Sheltonia Everett		Lead and Healthy Homes	
Project Manager: Elizabeth Lamy		Contact Number: 704-620-9090	

**Bid Walk and Bidding Instructions:**

*All bid walks are mandatory.*

*If you are going to be late the policy is the following:*

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid. The day of a bid walk the best way to reach me is at Elizabeth Lamy (cell # 704-620-9090).

*Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.*

**The Bids will be opened at 600 East Trade St. immediately following the above due date and time.**



**LEADSAFE**  
**CITY OF CHARLOTTE**  
HOUSING & NEIGHBORHOOD SERVICES

**Company Acknowledgement:**

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 1826 Ashley Rd to be funded through the City of Charlotte Housing & Neighborhood Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

***All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:***

Dollars (\$ \_\_\_\_\_ )

*Written total*

Specs Dated: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Addenda # 1 Dated: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Addenda # 2 Dated: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

**Project Schedule: (A DATE must be included here or bid will be non responsive)**

**Completion Deadline: (please provide projected completion date with bid submission)**

***Please Print and Sign:***

Company Name/Firm: \_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



### **Requirements For Bidders**

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amount of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Elizabeth Lamy Santos  
Rehabilitation Specialist  
City of Charlotte  
Housing and Neighborhood Services  
600 E. Trade St.  
Charlotte, NC 29202  
PH: (704) 336-3333  
Cell: (704) 620-9090

HOUSING & NEIGHBORHOOD  
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

# Work Specification

Prepared By:  
City of Charlotte Housing & Neighborhood Services  
600 E. Trade Street  
Charlotte, NC 28202  
(704) 336-7600

## Property Details

Address:	1826 Ashley Rd Charlotte, NC 28208	Owner:	Sheltonia Everett
Structure Type:	Single Unit	Owner Phone:	Home: (704) 906-2518
Square Feet:	1557	Program(s):	Tested- HAS LEAD LeadSafe 2016 Healthy Homes LBP 2016
Year Built:	1933		
Property Value:	82200		
Tax Parcel:	06111207		
Census Tract:			
Property Zone:	Council District 3		

## Repairs

### Description

Floor Room Exterior

### See Attached Lead Scope

### GENERAL REQUIREMENTS

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

### HH Sewage/Wastewater Remediation - Crawl Space

### CRAWL SPACE

Remove wastewater/sewage from crawlspace area by use of pumping out standing water and solid material, raking out muck using hand tools, and disposing of waste in appropriate receptacle or septic truck as necessary. Remove any other items that may have been stored under the home and properly dispose of contaminated items. Apply hydrated lime to cleaned soil under crawl space to ensure disinfection.



Bid Cost: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Base Quantity Total Cost

# Work Specification

## HH Select Drain/Waste Line Repair

## CRAWL SPACE

Assess where active leak is located in affected drain and/or waste lines, as well as identify any other sections of drain/waste lines that have potential for failure and make appropriate repair.

Bid Cost: 

X

=

BaseQuantityTotal Cost

## All Contractor's Project Requirements

## GENERAL REQUIREMENTS

The contractor is responsible for:

Obtaining all permits required. Said permits shall include all items in this scope of work.

Provide temporary toilet facilities from job start until the completion of work.

Provide AS MANY roll-off dumpsters as needed without damaging the site. Collect construction debris using dust control methods. Remove dumpster and repair any evidence of the dumpsters use. Contractor may haul debris away daily using dump trailers.

Bid Cost: 

X

=

BaseQuantityTotal Cost

## Certification

Contractor Name: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



LEAD ABATEMENT SCOPE OF WORK  
& INSTRUCTIONS TO BIDDERS

Address

29-Apr-19  
1826 Ashley Rd

Complete the following scope of work:

Item #	Feature	Method	Number	Cost Per unit	COST
1	Windows A1, A2, A3, A4, B3, B4, C1, D2, D3, D4, and D5 - EXPOSED (inside storm windows) white wood window casings, headers and wells (Note: window casings, headers and sills outside of storm windows coated with lead-based paint and are covered with aluminum)	Remove storm windows and cover window casings, headers and sills with Tyvek and aluminum.	11		
2	Side A through Side D - white wood attic air vents and while aluminum-covered attic air vent frames (components coated lead-based paint exist beneath the aluminum coverings)	Replace attic air vents and frames with white vinyl louvered vents.	3		
3	Side B - white metal electrical conduit	Scrape loose paint and re-paint.	1		
4	Side C - white metal sewer pipe	Scrape loose paint and re-paint.	1		
5	Door A1 (to Room 1) - white wood decorative door header trim	Scrape loose paint and re-paint.	1		
6	Dripline Elevated Lead Soil Level	Remove soils extending from foundation approximately three feet and approximately 4" deep and replace with clean soil.	1		
7	Room 1 - Living Room - Side A through Side D - white wood baseboards	Remove and replace.	1		
8	Room 1 - Living Room - Door A1 - white wood door casings and header	Remove and replace.	1		
9	Room 1 - Living Room - Door C1 - white wood door casings, header and jambs (no door or stops)	Remove and replace.	1		
10	Room 1 - Living Room - Door C2 - white wood door, casings, header, jambs and stops	Remove and replace.	1		
11	Room 1 - Living Room - Window A1 and Window A2 - white wood window casings, headers, aprons, sills and cornice	Remove and replace.	2		
12	Room 2 - Bedroom 1 - Door C1 - white wood door jambs and stops	Remove and replace.	1		
13	Room 3 - Dining Room - Side A through Side D - white wood baseboards	Remove and replace.	1		
14	Room 3 - Dining Room - Door A1 and Door C1 - white wood door casings, headers and jambs (no doors and stops)	Remove and replace.	2		
15	Room 3 - Dining Room - Door D1 - white wood door	Remove and replace.	1		
16	Room 3 - Dining Room - Window B1 and Window B2 - white wood window casings, headers, aprons, sills and cornice	Remove and replace.	2		
17	Room 4 - Kitchen Ceiling - white plaster ceiling (Note: it is likely plaster walls coated with lead-based paint exist beneath the wood wall paneling)	Cover with Tyvek and wallboard.	1		
18	Room 4 - Kitchen - Closet Door A1 - white wood door casings, header, jambs and stops	Replace door jambs and stops and scrape loose paint on door casings and header and re-paint.	1		
19	Room 4 - Kitchen - Door A1 and Door C1 - white wood door casings, headers and jambs (no doors or stops)	Remove and replace.	2		
20	Room 4 - Kitchen - Window B1 and B2 - white wood window casings, headers, sills and cornice	Remove and replace.	2		
21	Elevated lead dust levels on select floors and window sills	Complete specialized cleaning throughout entire house.	1		

\*\*\*All new wooden components, trim, and wallboard material installed in the interior of the home are to be primed and painted with 2 coats of white semi-gloss latex paint.

Total

Contractors may submit an occupant protection plan on the form provided.

NOTES:

- 1 Complete all interior work in a unit in a single day.
- 2 Allow for replacement of 50 board feet of rotted wood.
- 3 Unless otherwise noted any window or door removal and replacement includes frame and trim on both sides.
- 4 In lieu of complete removal, window frames may be enclosed with vinyl on exterior in accordance with all project manual requirements.
- 5 Contact Jim Roy to conduct inspections prior to repainting or other putback and after vinyl siding installation.
- 6 Windows being placed in a bathroom need to be tempered glass.

Total Bid

Acknowledgement of Addenda (if any):

Addendum#	Date

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative

Contractor Submitting Bid:

Address:

Phone:



ROY CONSULTING

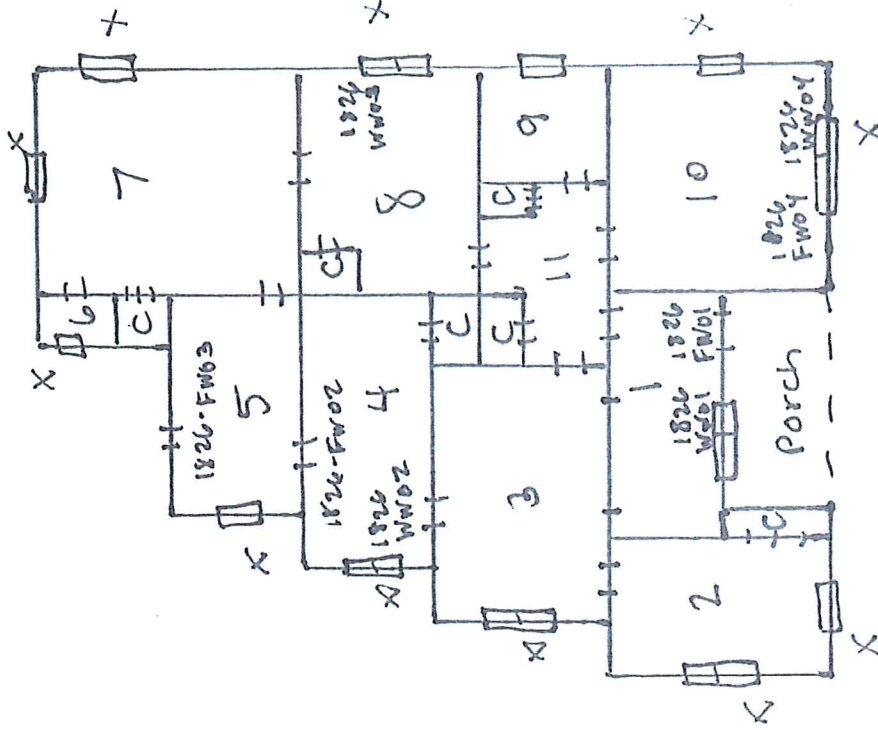
GROUP CORPORATION

Providing integrated environmental and geotechnical solutions

1826 Ashley Road

Charlotte, NC 28208




SIDE C



SIDE B

SIDE D

Legend

-  = Window
-  = Door
-  X = Soil Sample Location

SIDE A

NOT TO SCALE